

## Utility Billing Procedure and Additional Information 2026

### Billing Procedure:

Water meters are read approximately the last week of the month. Utility bills are mailed as close to the first of the month as possible with a **due date of the 15<sup>th</sup>**. If the bill is not paid by the 15<sup>th</sup>, a **\$10** late fee will be added to the bill. A shut-off notice will be sent and the resident will have 10 days to pay before water service may be disconnected. If the service is interrupted, a **\$75** disconnect fee will be added to the delinquent utility bill. All charges and fees must be paid in full prior to reconnection of water service.

### Payment Information:

Utility bill (water, sewer, garbage) payments can be made at the following locations:

- City Clerk's office (Office Hours: Mon & Thurs, 8am – 4 pm)
  - 24 Hour drop box (next to front door, Southwest side of building)
- Mail to: City of Lucan PO Box 7 Lucan, MN 56255
- Online ([www.ub-pay.com](http://www.ub-pay.com)) Municipality code: LucanMN255
- Direct Debit using ACH payments (cost: \$10/ year)

### Water Rates:

Residential and commercial Base Fee:\$30/ month\*

Water usage Rate: \$12.50/1000 gallons/ month

### Sewer Rates:

Residential and Business Base Fee: \$35/month\*\*

Sewer Usage Rate: \$9/1000 gallons/month (based on water usage)

\* implemented because of the new water tower and RO plant project in 2004.

\*\* implemented due to out growing capacity requiring additional construction that commenced in 2021.

Since grant(s) were written based on the number of households within the city limits, every homeowner will be charged the monthly base fee regardless if they are out of town for several months The City of Lucan is required to provide this service and we rely on this revenue to pay the yearly bond payment and utility expenses.

### Garbage Rates:

Our garbage is contracted through Sweetman Sanitation. Pick up is every Thursday. Please have the garbage cart to the curb by 7:30AM. In case of a holiday, pick up will be one day later. There are three sizes of carts: 35 gallon (\$8.23, tax inc), 65 gallon (\$10.98, tax inc), or 95 gallon (\$13.17, tax inc).

### Stormsewer Rates:

Residential: \$1.00/ month

Non-Residential: \$2.00/ month

### Recycling Schedule:

Recycling is picked up every other Wednesday. Collection dates are listed on the back of the utility bill. However, if you would like a yearly schedule, contact the City Office. Please contact West Central Sanitation if you need a cart.

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The Lucan City Council meets the first Monday of the month at the City Office at 7:00pm. If you have an issue you like to bring before the council, please let the city clerk know several days before the meeting in order to get on the agenda.

Dog licenses are due Feb 15<sup>th</sup>, each year. Dog license fee: \$10.00

\*late fee \$25

