

## Utility Billing Procedure and Additional Information 2020

### Billing Procedure:

Water meters are read approximately the last week of the month. Utility bills are mailed as close to the first of the month as possible with a **due date of the 15<sup>th</sup>**. If the bill is not paid by the 15<sup>th</sup>, a **\$10** late fee will be added to the bill. A shut-off notice will be sent and the resident will have 10 days to pay before water service may be disconnected. If the service is interrupted, a **\$75** disconnect fee will be added to the delinquent utility bill. All charges and fees must be paid in full prior to reconnection of water service.

### Payment Information:

Utility bill (water, sewer, garbage) payments can be made at the following locations:

- City Clerk's office (Office Hours: Mon & Thurs, 8am – 4 pm)
- Mail to: City of Lucan PO Box 7 Lucan, MN 56255
- First Independent Bank-Lucan Branch (drop off with a teller or in the night deposit drop box)
- Online ([www.ub-pay.com](http://www.ub-pay.com)) Municipality code: LucanMN255
- Direct Debit using ACH payments (cost: \$10/ year)

### Water Rates:

Residential and commercial rates have a monthly base fee of \$25, and \$9.25/1000 gallon water usage charge. This base fee was implemented because of the new water tower and RO plant project in 2004. Because the grant was written based on the number of households within the city limits, every homeowner will be charged the monthly base fee regardless if they are out of town for several months due to work, vacation, "gone to someplace warm" for the winter, or waiting for a house to be sold. The City of Lucan is required to provide this service. We rely on this revenue to pay the yearly bond payment and utility expenses.

### Sewer Rates:

Residential and Business Rate: \$32/month

Sewer Usage Rate: \$4.00/1000/month (based on water usage)

### Garbage Rates:

Our garbage is contracted through Southwest Sanitation. Pick up is every Thursday. Please have garbage bags or cart to the curb by 7:00AM. In case of a holiday, pick up will be one day later. We have both the bag and cart system. Bags are sold at the City Office. There is one bag size, 30 gallon, sold in packages of 10, they are \$25 per pack. You are charged a "drive-by" fee of \$3.95 + .39 (SWM tax) on your utility bill if the bag system is used. There are three sizes of carts: 35 gallon (\$9.65, tax inc), 65 gallon (\$12.71, tax inc), or 95 gallon (\$15.78, tax inc). The drive-by fee is included in the price of the carts and will be charged to each residential address, even if not chosen.

### Recycling Schedule:

Recycling is picked up every other Wednesday. Collection dates are listed on the back of the utility bill. However, if you would like a yearly schedule, contact the City Office. There is no extra charge for recycling. However, it must be in the recycling cart (yellow lid), at the curb, the day of recycling for the haulers to pick up. Please contact West Central Sanitation if you need a cart.

\*\*\*\*\*

The Lucan City Council meets the first Monday of the month at the City Office at 7:00pm. If you have an issue you like to bring before the council, please let the city clerk know several days before the meeting in order to get on the agenda.

Dog licenses are due Jan. 1<sup>st</sup>, each year. Dog license fee: \$10.00

